

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

April 18, 2012

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 1:32pm

ROLL CALL

The following Board members were present:

Susan Hammonds-Guarisco, BSRT(R)
Gregory Bradley, MEd, RT(R)
Edward Bluth, MD
Luke Bujenovic, MD
Abbie Kemper-Martin, MD
Connie Young, MEd, RT(R)
Elizabeth Frizzell, RT(R)
Dawn Matte, LHA
Larry Walker, LHA

The following Board members were absent with prior excuse:

Jack LaTour, Jr., LHA
Curtis Sutton, MD

Also present were:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

The minutes of January 18, 2012 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of January 18, 2012 by G.Bradley.

SECOND by E. Bluth

ACTION: by Voice Vote: Ayes = 8, Nays = 0. Motion passed unanimously.

FINANCIAL REPORT

Financial Review Committee Report

The Chairman reported the monthly financial review packets are being received with no problems, furthermore, the information is much easier to review with the new Quick Books software.

Financial Report by Executive Director

The Executive Director discussed the following reports

- Fiscal year comparison to budget
- Assets and liabilities

CHAIRMAN'S REPORT

The Chairman reported that progress continues in the Board office with computer and software upgrades, office upgrades to include painting, new doors, and molding. The Executive Director added that the work rooms with license files now have locked doors.

The Governor has re-appointed Dr. Luke Bujenovic to the Board. No other appointments or re-appointments have been made at this time.

LICENSURE

The Executive Director reported on current licensing and 2012 renewal statistics.

Fusion licensing was discussed whereas statistics will be skewed due to the fact that some Nuclear Medicine licensees are requesting a Fusion license when not required. It was decided to continue the licensing process currently in-place and will be monitored by the Executive Director and Chairman.

The Chairman requested discussion on whether to discontinue wallet cards. The Executive Director mentioned that several large healthcare facilities no longer accept wallet cards as verification, and Mississippi has discontinued issuing wallet cards due to fraud. Mississippi requires on-line verification and the licensee or employer prints out the document. The Executive Director explained that the LSRTBE's website already has this available.

MOTION to discontinue issuing wallet cards and revise the current license verification document was made by L.Walker

SECOND by L.Bujenovic

ACTION: by Voice Vote: Ayes = 8, Nays = 0. Motion passed unanimously.

BUSINESS ADMINISTRATION

Internal Affairs Committee Report

No activity reported.

Continuing Education Committee Report

- The Chairman is working with the State Society on a method of tracking continuing education credits. Credits are no longer sent to the ASRT but will be sent directly to the technologist.
- The State society is entering into an agreement with X-Ray CE which provides on-line continuing education.

Web Site Review Report

The website has been updated to include Fusion technology, and now includes the updated position statements.

Staff Vacation/Sick Leave Report

Report was made available to Board members for review. Margaret Scott is now on FMLA and has discussed with the Executive Director future retirement.

Rules and Regulation Review

The Executive Director reviewed the ARRT Ethics Process and shared a summary to the Board.

K.Muslow reported that the Board must abide by the State Administrative rules, the process is very similar to the ARRT. She then reviewed the process to the Board and requirements to amend. K.Muslow will red-line changes in the current rules, then send to the Executive Director to distribute to all Board members. Board members should review. Discussion and a vote on the proposed changes will occur at the July meeting.

Board Operations

The Executive Director reported:

- Office is very busy with renewals.
- End of February the Board's CPA (Hienz & Macaluso) migrated three versions of Quick Books from three different computers into the new Quick Books 2012 version. The Executive Director explained the advantages and increase productivity of this change.
- A contract was signed for Hienz & Macaluso to do the year end compilation report.
- 2012 renewals are now scanned into a computer by license number. K.Muslow reminded the Board that we cannot shred past renewal applications. The original application and renewal history must be maintained by either hardcopy or scanning. The Board will need to get permission from the State Archives Department to do any shredding.
- On February 9, 2012 Louisiana State Property auditors came to the Board office. The auditors cited two deficiencies. The Executive Director responded to the deficiencies on February 22, 2012. K.Muslow asked to review the response.
- The Executive Director attended a three hour Webinar lecture sponsored by the State. Performance evaluations are no longer due on the employee anniversary date. Performance evaluations are now due at the end of the fiscal year.

Meeting Request Form Review

Executive Director will get this form out earlier. Please be very specific when explaining how your attendance as a Board member will enhance and benefit the LSRTBE. The Chairman explained that at the annual meeting in July there is a forum for the LSRTBE to answer questions at the business meeting. There is no business meeting at the mid-winter seminar only educational programs.

OLD BUSINESS

Radiologist Assistant

The Executive Director shared an email dated 4/2/12 from Ms. Christine Lung, ASRT Vice President of Government Relations and Public Policy. Furthermore, in Louisiana there are 4 RA's certified with the ARRT and 5 certified with the Certification Board for Radiology Practitioner Assistants.

The Chairman shared with the Board a conference call that occurred with the Executive Director and Louisiana's legislative affairs representatives for the state society. The state society (LSRT) will have to initiate and lobby for the RA law and determine if there is support from the Board of Medical Examiners. As of right now RA legislation is in limbo until reimbursement issues are resolved. The chairman will update the state society and ask if any society members have contacts with legislators to develop the groundwork to proceed.

Fusion Technologist

The Executive Director shared technologist's concerns on the Board's current position statement. L.Bujenovic discussed other modalities not addressed in the current law. The Chairman with the Executive Director will develop a sub-committee to discuss the current law and position statement.

MOTION nuclear medicine technologists applying for a Fusion license must fulfill the CT requirements as written in the current law by E.Bluth

SECOND by A.Kemper-Martin

ACTION: by Voice Vote: Ayes = 5, Nays = 1, Abstain=1. Motion passed.

ARRT Board Position Statement

Executive Director presented to the Board the following Position Statement Draft:

Beginning with all new license applications on and after June 1, 2013, licensee shall maintain certification and document on-going compliance through the ARRT, NMTCB, or ASCP. Proof of certification is required for the original license and will be required for license renewal. The Board believes that on-going certification maintains high professional standards

MOTION to accept the ARRT Board Position Statement as stated by G.Bradley.

SECOND by L.Frizell

ACTION: by Voice Vote: Ayes = 8, Nays = 0. Motion passed unanimously.

Chair requested a **MOTION** to reorder the agenda and move into Executive Session with only Board members present.

MOTION made by G.Bradley

SECOND by L.Frizell

ACTION: by Voice Vote: Ayes = 8, Nay = 0. Motion passed unanimously.

Chair requested a **MOTION** to move out of Executive Session and return to Business Session

MOTION made by G. Bradley

SECOND by C. Young

ACTION: by Voice Vote: Ayes = 8, Nays = 0.

Motion passed unanimously.

NEW BUSINESS

Fluoroscopy Board Position Statement Review

The Executive Director shared technologist's concerns on the Board's current position statement. The Board reviewed both old and current statements. The Board revised the Position Statement to read:

Licensed Radiologic Technologists in Radiography are permitted to assist with fluoroscopic procedures, and perform non-interpretive fluoroscopic procedures (such as spot imaging of the terminal ileum, voiding cystogram, and placement and removal of peripherally inserted central catheters) under direct supervision of a Licensed Physician.

The Board approved the statement as it reads by general consensus.

Nuclear Medicine Scope of Practice

On April 10, 2012, the Executive Director received an email from Shannon Youngblood regarding sentinel node identification during nuclear medicine lymphoscintigraphy. The email was forwarded to L.Bujenovic who responded on April 11, 2012 and that response was shared with the Board. The Board determined that this procedure can only be done by a license physician.

NEXT MEETING DATE--PLEASE NOTE CHANGE Wednesday, July 25, 2012 at 11am

ADJOURN

Chair requested a **MOTION** to adjourn meeting

MOTION made by G. Bradley

SECOND by L. Bujenovic

ACTION: by Voice Vote: Ayes = 8, Nay = 0.

Motion passed unanimously, meeting ended at 4:45 pm.

RESPECTFULLY SUBMITTED

Kenneth W. Jones, MEd,RT(R)
Executive Director